



the **Hotel on Pownal**

CONFERENCE
ROOMS &
CATERING





the **Hotel on Pownal**

The Hotel on Pownal has an exceptional array of meeting rooms that can be tailored to almost any event. We also offer an award-winning culinary team within our organization, ready to create a menu for you and your guests.

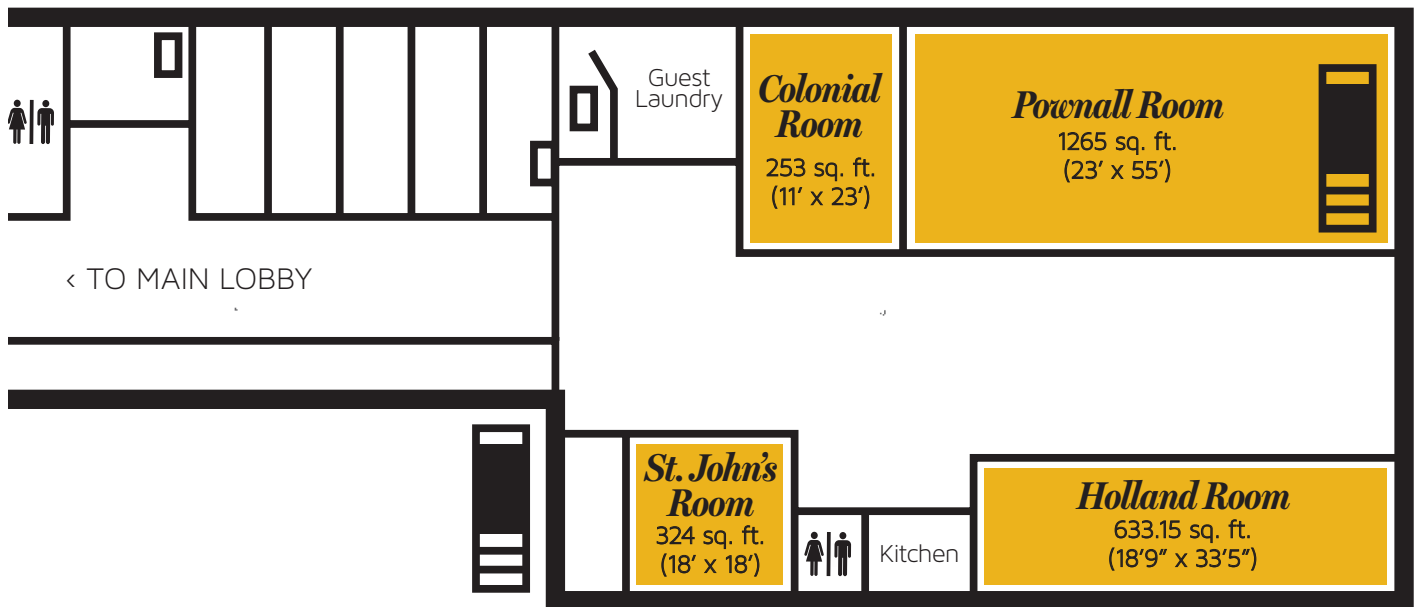
Please reach out with any questions. We would be happy to meet with you personally to help you create an event to remember.

CONTACT

Megan Bruce | General Manager
gm@thehotelonpownal.com



OUR CONFERENCE ROOMS





THE COLONIAL ROOM

- Accommodates up to 8 Guests
- Boardroom Style Seating
- Includes Wall-Mounted TV, Wi-Fi, HDMI Cable

Rental Options:

Half Day Rental (1-4 hours) \$150

Full Day Rental (5+ hours) \$200

+15% tax and 17% gratuity Complimentary Parking is included.





THE ST. JOHN'S ROOM

- Accommodates up to 12 Guests
- U-Shape Seating
- Includes Wall-Mounted TV, Wi-Fi, HDMI Cable

Rental Options:

Half Day Rental (1-4 hours) \$200

Full Day Rental (5+ hours) \$250

+15% tax and 17% gratuity Complimentary Parking is included.





THE HOLLAND ROOM

- Accommodates up to 16 Guests
- Includes Projector, Screen, Podium, & Wi-Fi
- Choice of Seating: U-Shape, Classroom, Boardroom, or Hollow Square

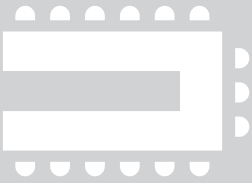
Rental Options:

Half Day Rental (1-4 hours) \$300

Full Day Rental (5+ hours) \$400

+15% tax and 17% gratuity Complimentary Parking is included.

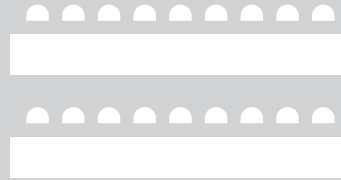
U-shape Setup



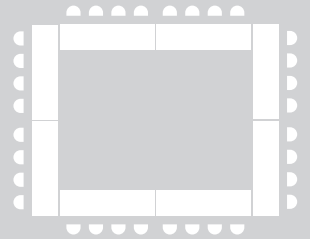
Boardroom Setup



Classroom Setup



Hollow Square Setup





THE POWNA ROOM

- Accommodates up to 64 Guests
- Features Natural Lighting
- Includes Projector, Screen, Podium with Wired Microphone & PA system, Wi-Fi
- Event Style Seating (Multiple Round Tables)

Rental Options:

Half Day Rental (1-4 hours) \$400

Full Day Rental (5+ hours) \$550

+15% tax and 17% gratuity Complimentary Parking is included.



CONFERENCE ROOM CATERING

COFFEE & FRESHLY BAKED GOODS

Coffee	\$36/urn (15 cups)
Decaf Coffee	\$36/urn (15 cups)
Muffins	\$36/dozen
Cookies	\$34/dozen
Cinnamon rolls	\$36/dozen
Biscuits with butter	\$36/dozen

SNACK ITEMS

A selection of items set out for your guests to choose from. Items are charged upon consumption (and left off your final bill if items are untouched), allowing flexibility to suit your group's needs.

Granola Bars	\$2.50/bar
Packaged Rice Krispy Squares	\$3/square
Portion bag potato chips	\$3/bag
Tea	\$1.50/bag
Bottled Juice	\$3/bottle
Canned Pop	\$3/can
Bottled Water	\$3/bottle
Whole Fruit (Apples, Oranges & Bananas)	\$2.50/each

Gluten-free options:

Packaged brownies	\$4 each
Cookies	\$2 each
Muffins	\$3 each

LUNCH PLATTERS Serves approx. 10 guests per platter

Fruit Platter	\$100
Vegetable Platter	\$100
Cheese & Crackers	\$120
Sweets Tray with squares, cakes, and cookies	\$120
Hummus, Pita, and Vegetables	\$90
Lunch Sandwich Tray	\$120

Add Chef's Soup of the Day: **\$10 per person**

Add Garden Salad: **\$10 per person**

CATERED MEALS

We also offer an award-winning culinary team within our organization. Let us know what you're interested in serving, and we will work with you to create a custom menu for your group.

The Hotel on Pownal is a fully licensed Banquet Facility. No Food and/or Beverage ordered outside The Hotel on Pownal is permitted without written permission.

